

West Ohio Conference Let Justice Roll
2010 Application Form
Community Centers and Cooperatives

Name of applying organization: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Fax: _____

E-mail: _____ Website: _____

Name of Contact Person: _____

This grant is available to United Methodist community centers and cooperative parishes engaged in overcoming poverty. Congregational outreach ministries are not supported through this grant. In 2010, \$150,000 will be awarded to ministries engaged in overcoming poverty through direct service and advocacy.

Definitions:

A community center has broad based community support and community partners that extend beyond the congregation. Community Centers are governed by a Board of Directors and have capacity to raise funds and volunteers throughout the community.

A cooperative parish is defined by Paragraph 206 in the *2008 United Methodist Book of Discipline*.

Criteria

In order to be considered for funding, each application shall adhere to the following:

- Be a United Methodist Community Center or Cooperative Parish.
- The bylaws must specifically stipulate United Methodist participation on the Board of Directors.
- All requested information shall be provided and all directions followed.
- Completed applications shall be received by 4:30 pm September 10, 2009 in order to be considered for funding.

Recognition: All grant recipients shall make it known that this ministry is supported by the West Ohio Conference.

Please answer the following questions. Do not exceed four pages. Please include the questions when answering. (Maximum award will be \$8,500)

1. What is the amount of your request? What percentage of your program budget does this represent?
2. Who and how many will be served through this program? How will they be identified?
3. Please provide demographic information for your community. The percentage of people living in poverty must be included.
4. Provide a description of the ministry you seek to be funded. How does this program help overcome poverty?
5. What are specific measurable goals of the program for which you are seeking funding? (goals should be related to the individuals you serve. They should be written so that you can clearly measure at the end of the year whether you have accomplished what you set out to do.)
6. With whom does your organization partner to provide this ministry? What is the nature of each partnership?
7. Please describe how your ministry addresses issues of systemic change and issues of social justice that impact those you serve.

8. Describe how the governing board is composed.
9. What is the process used for program evaluation? (This should include the development and use of your measurable goals.)

Provide the following as attachments:

1. If previously funded, please explain how in the first six months of 2009 you met measurable goals identified in your previous application. Please be specific. Include the goals and supply figures. (*one page*)
2. Provide a **program** budget for 2009 and 2010. If the organizational budget is different from the program budget, please indicate *the percentage* of your total budget this program represents. (*one page*)
3. Please include that portion of your bylaws which stipulates United Methodist representation on your board of directors. If your bylaws do not stipulate this, you will be ineligible for funding. (*one page*)
4. Provide the following information on one page from your 2010 budget:
 - a. Percentage of income to be received from the following sources
 - i. Individuals
 - ii. Congregations
 - iii. Community Organizations
 - iv. Grants
 - v. Fundraising
 - vi. Other—please indicate
 - b. Percentage of budget expected to be spent in these areas
 - i. Salaries
 - ii. Administrative (building expenses, office costs, utilities, etc.)
 - iii. Program
5. Fill out the provided board attendance record for last 12 months.
6. Include one letter of support from a community organization which partners with your organization to provide this ministry.
7. Include the **District** Superintendent or Assistant to the DS evaluation. (Form is attached.)

Please submit an electronic copy of the application and all attachments to Julie Bassett at jbassett@wocumc.org. If you do not have internet access, please mail a hard copy to: Office of Mission and Justice, 32 Wesley Blvd. Worthington, Ohio 43085. **Application Deadline is September 10, 2009.** Applicants will be notified by December 15, 2009.

